

<p align="center">STATE OF VERMONT Agency of Administration</p>		
<p align="center">POLICY MANUAL IRMAC INFORMATION RESOURCE MANAGEMENT ADVISORY COUNCIL</p>	<p align="center">ORIGINAL POLICY ADOPTED BY IRMAC</p>	<p align="center">ORIGINAL POLICY NUMBER</p>
	<p>DATE:</p>	
	<p align="center">EFFECTIVE DATE</p>	<p align="center">IDENTIFIER</p>

STATUTORY REFERENCE OR
OTHER AUTHORITY: **3 V.S.A § 2222 (g)**

APPROVAL DATE:

APPROVED BY: **Secretary of Administration**

POLICY TITLE: **Independent Review of Major Information Technology Projects**

POLICY STATEMENT:

The secretary of administration shall obtain independent expert review of any recommendation for any information technology activity initiated after July 1, 1996, as information technology activity is defined by subsection (a)(10) of this section, when its total cost is \$500,000 or greater. The independent review shall include:

- (1) an acquisition cost assessment;
- (2) a technology architecture review;
- (3) an implementation plan assessment;
- (4) a cost analysis and a model for benefit analysis; and
- (5) a procurement negotiation advisory services contract.

PURPOSE/COMMENT:

Prior to contracting for any Information Technology project, wherein hardware, software, and/or services is \$500,00 or greater, the Agency/Department shall employ an independent contractor to review the project. The contractor shall have no association with the marketing or sale of any Information Technology related hardware or software.

The independent review shall be submitted to the Chief Information Officer for review and approval as to form and substance.

FINAL
